



## PROCEDURE FOR DEALING WITH ALLEGATIONS OF ABUSE AGAINST STAFF

If a member of staff or a volunteer is accused of any form of child abuse, the Manager or Deputy Manager will contact the local authority designated officer Barbara Piddington on 01962 876364 and seek advice. All investigations will be in line with any advice given.

Investigations will be in line with the local safeguarding children board and local children's services or the police. Confidential records will be kept of the allegation and of all subsequent proceedings. Ofsted must be informed and any requests from the police or Ofsted will be followed.

Policy adopted October 2019

Director

Company Secretary

Woodcroft Pre-School & Wrap Around Care